

AMCP Managed Care & Specialty Pharmacy Annual Meeting 2019

March 25-28, 2019

The San Diego Convention Center ♦ San Diego, CA

GUIDELINES FOR POSTER PRESENTERS

POSTER PRESENTATION DATES & TIMES

Authors/Researchers will present their posters on **Wednesday, March 27 from 11:30 am-1:00 pm**. Posters will also be on display on **Tuesday, March 26 from 5:30 pm-7:30 pm**, during the opening night reception in the Expo, and on **Thursday, March 28 from 9:30 am-11:00 am**. Please note that **at least one author per poster should be available** during the poster presentation to discuss findings on **Wednesday, March 27**.

ONSITE & SETUP

You will have access to **Exhibit Hall B2 and C** to set up your poster starting at **11:30 am on Tuesday, March 26**. You should arrive at **Exhibit Hall B2 and C** no later than **2:30 pm** to allow time for set up. **There will be staff available on a first-come, first-serve basis to assist with hanging your poster during setup hours**. When you enter the hall, you can easily locate your poster board by finding the corkboard identified with your poster number. There will also be an AMCP-staffed check-in table near the poster area for any questions or assistance you may need during your setup. Poster numbers will be included in the *JMCP Meeting Abstracts* at www.jmcp.org/pages/MeetingAbstracts by mid-March and will also be available on the AMCP app.

POSTER BOARD MATERIALS

AMCP will provide you with the following:

- One (1) single-sided cork board approximately 8' wide x 4' high
- Pushpins to mount your poster.

As long as the combined size of your poster materials fits within the 8' wide x 4' high horizontal frame, you may tailor the size and format of your materials in any fashion conducive to the effectiveness of your presentation. If you choose to have a handout, limit the content to educational information that pertains directly to the poster presentation. We recommend that you bring 100 copies of handout material for distribution to meeting attendees (**AMCP is not responsible for your handout duplication**).

REGISTRATION/TRAVEL

At least 1 author MUST register for the meeting to present the poster. You are responsible for your own meeting registration fee and securing your own travel and housing arrangements for AMCP Annual Meeting 2019. Active members of AMCP are eligible to register at the discounted member rate. Special discounted rates also are available for student members and resident/fellow/graduate members.

MEETING LOCATION

The San Diego Convention Center
111 West Harbor Drive
San Diego, California 92101

ONSITE PRINTING SERVICES

FedEx Office Print & Ship Center

111 W Harbor Dr
San Diego, CA 92101

<https://local.fedex.com/ca/san-diego/office-1324/>

MEETING INFORMATION

If you need information about AMCP Annual Meeting 2019, please visit www.amcpmeetings.org.

TIPS FOR POSTER PRESENTATIONS

- The poster corkboard provided is approximately 8' wide x 4' high horizontal frame. Your poster materials should be a little smaller than this area so they do not overlap the edges of the poster board.
- Be sure to include the abstract title, author name(s), and the institution where the work was completed in large letters centered at the top of the poster.
- The presentation number assigned to the poster presentation should **NOT** be placed on your poster. The poster boards will be numbered for you.
- Hand carry your poster to the meeting, using tubular packaging or a portfolio case. Do not mail your poster to AMCP headquarters or the Convention Center.
- Come prepared with any relevant handouts and business cards to share.

PLEASE NOTE HORIZONTAL LAYOUT

